## IN THE CLAIMS:

 (Currently Amended) A method for initiating an online meeting over a data network between a host party with a first computer and an attendee party with a second computer, where a phone connection exists over a telephone network between a first phone of the host party and a second phone of the attendee party, the method comprising:

receiving a start meeting command at a first adaptor coupled to the first phone and the first computer;

in response to the first adaptor receiving the start meeting command, causing the first computer to sendsending a start meeting message over the data network to a data center;

receiving a meeting identification from the data center;

storing the meeting identification in a <u>the</u> first <u>adaptordevice</u>, <del>which is coupled to</del> both the first phone and the first computer; and

transmitting the meeting identification from the first <u>adaptordeviee</u> over the telephone network to a second <u>adaptor device</u>, which is coupled to both the second phone and the second computer.

- (Currently Amended) The method of claim 1, comprising:
- 2 receiving the meeting identification into the second <u>adaptordevice</u>; and
- using the second <u>adaptordevice</u> to send a join meeting message over the data net-
- 4 work to the data center.

- 3. (Original) The method of claim 1, wherein the telephone network comprises a public 2 switched telephone network. 4. (Original) The method of claim 1, wherein the data network comprises an internet. 5. (Currently Amended) The method of claim 1, further comprising: encoding the meeting identification by the first adaptordevice prior to transmitting 2 3 the meeting identification over the telephone network to the second adaptordevice. 6. (Currently Amended) The method of claim 5, wherein the second adaptordevice re-1 ceives the meeting identification by monitoring the phone connection to detect the en-2 coded meeting identification. 3 7. (Original) The method of claim 6, wherein said encoding converts the meeting identification into a dual tone multiple frequency (DTMF) signal. 2 8. (Currently Amended) The method of claim 1, further comprising: initiating an audio recording of the meeting by user input on one of said adaptors
  - 9. (Currently Amended) The method of claim 1, further comprising:

devices.

- recording audio of the meeting from the phone connection through one of said

  adaptors devices to the computer coupled thereto.
- 10. (Currently Amended) The method of claim 1, further comprising:
- recording audio of the meeting from the phone connection within flash memory of
   one of the said adaptors<del>devices</del>.
- 1 11. (Currently Amended) The method of claim 1, further comprising:
- enabling a privilege-to-record field for the attendee prior to allowing an audio re-
- 3 cording of the meeting by way of the second adaptordevice.
- 12. (Currently Amended) The method of claim 1, further comprising:
- 2 a third party with a third computer joining the meeting using a third <u>adaptor de-</u>
- vice which is coupled to both a third phone and a third computer.
- 1 13. (Original) The method of claim 1, further comprising:
- receiving an audio message from the data center and playing the audio message to
   one of said parties.
- 14. (Original) The method of claim 13, wherein the audio message includes instructions
- 2 relating to the meeting.

- 1 15-28. (Canceled)
- 1 29. (Currently Amended) An adaptor product configured to bridge a telephone network
- 2 and a data network, the adaptor product comprising:
- means for receiving a start meeting command at the adaptor product;
- 4 means for causing, in response to the adaptor product receiving the start meeting
- 5 command, a first computer to transmitting a start meeting message over the data network
- 6 to a data center;
- 7 means for receiving a meeting identification from the data center into the adaptor
- 8 product; and
- 9 means for transmitting the meeting identification from the adaptor product over
- 10 the telephone network to a second adaptor product.
  - 30-35. (Canceled)
- 1 36. (New) An apparatus comprising:
- a plurality of interfaces operable to couple the apparatus to a first phone and a
- 3 first computer;
- 4 a user input mechanism operable to receive a start meeting command;
- a microprocessor operable to cause the first computer to send a start meeting mes-
- sage over a data network to a data center, in response to receipt of the start meeting
- 7 command:

- a memory operable to store a meeting identification received from the data center; 8 9 and wherein the microprocessor is further operable to cause the first phone to transmit 10 the meeting identification over a telephone network to a second apparatus, which is cou-11 pled to a second phone and a second computer. 12 37. (New) The apparatus of claim 36, further comprising: 1 a codec operable to encode the meeting identification prior to transmission of the 2 meeting identification over the telephone network to the second apparatus. 3 38. (New) The apparatus of claim 36, further comprising: 2 a modem operable to convert the meeting identification into a dual tone multiple frequency (DTMF) signal. 3
- 39. (New) The apparatus of claim 36, further comprising:
- 2 a flash memory operable to store an audio recording of the meeting.
- 40. (New) The apparatus of claim 36, wherein the plurality of interfaces include a Uni-
- versal Serial Bus (USB) interface operable to couple the apparatus to the first computer
- and registered jack (RJ) interface operable to couple the apparatus to the first phone.

- 41. (New) The apparatus of claim 36, wherein the plurality of interfaces are further oper-
- able to receive an audio message to be played from the data center.
- 42. (New) The apparatus of claim 36, wherein the plurality of interfaces are further oper-
- 2 able to receive an audio message, wherein the audio message includes instructions relat-
- 3 ing to the meeting.